

## AGENDA

Henika District Library  
Board of Directors Meeting  
May 11, 2017

- I. Call to Order: 6:10
  - Members Present: Simmons, Fulk, Huyck, Koerber, Marsh
  - Members Absent: Nelson, Musgrave, Hott
  - Staff Present: Walker
- II. Approval of Agenda: Fulk motions. Koerber seconds. Motion carries
- III. Community Opportunity to Address the Board
  - A. Friends of the Library Update : Summer reading program planning, group will help with passing out summer reading packets. Friends helped purchase the first bench. Next used book sale will be during Summer Fest downtown. Are Chamber Members.
- IV. Approval of the minutes of the April 2017 meeting
  - Fulk motions. Koerber seconds. Motions carries.
- V. Financial Reports
  - A. Accountant's month end report for April 2017
  - B. Credit Card Detail Report for April 2017
  - C. Approval of paid bills Fulk motions. Koerber seconds. Motion carries.
  - D. Review of penal fines (attached)
- VI. Communications
  - A. Preliminary Audit (Siegfried Crandall) Requires signature from President, Danielle Simmons.
- VII. Director's Report with Statistics
  - A. Youth Report : Board members are very impressed with Walker and staff in all their efforts for new programming offerings.
- VIII. Old Business
  - A. Board/Director Development
    - Trustee Manual—Chapter 6
  - B. Furniture Purchase (attached) Fulk moves to approve the total cost of new table and chairs 5,706.64. Marsh seconds. Motion carries.
  - C. Miscellaneous Business from Last Meeting: Marsh put up a guarded fence for the safety of kids near the emergency exit door.
- IX. New Business
  - A. Summer Fun @ the Library requests (attached) Fulk moves to approve both requests for the Summer Fun @ the Library. Simmons seconds. Motion carries

- Non-resident cards
- Fine forgiveness coupons- record will be kept of patrons receiving coupons.

B. Allegan County Library Association Development Day (attached) All of Henika staff would like to attend and will close the library to attend the conference on October 9th.

C. Priority Health Update (attached)

D. Strategic Planning Quotes (attached) Board is to read over information. Companies will be at June meeting for questions.

X. Around the table (library related items)

XI. Adjournment: 7:22