

## AGENDA

Henika District Library  
Board of Directors Meeting  
March 9, 2017

- I. Call to Order:
  - Members Present: Fulk, Marsh, Koerber, Musgrave, Nelson, Simmons
  - Members Absent: Hott, Huyck
  - Staff Present: Walker
  
- II. Approval of Agenda:
  - Amended to include LLC Plan of Service vote. Marsh motions, Fulk seconds.
  - Motion carries.
  
- III. Community Opportunity to Address the Board
  - A. Friends of the Library Update
    - Attending FOML Conference on 3/23; Spring Book Sale 4/12-4/15.
  
- IV. Approval of the minutes of the February 2017 meeting
  - Nelson motions, Musgrave seconds. Motion carries.
  
- V. Financial Reports
  - A. Accountant's month end report for February 2017
    - Marsh reports \$50,000 transferred to Building Fund in January.
  - B. Credit Card Detail Report for February 2017
  - C. Approval of paid bills
    - Fulk motions, Musgrave seconds. Motion carries.
  - D. Review of penal fines
  
- VI. Communications
  - None
  
- VII. Director's Report with Statistics
  - A. Youth Report
  - B. Staff Day Brainstorm
  
- VIII. Old Business
  - A. Board/Director Development
    - Trustee Manual—Chapter 4
  - B. AED Progress
    - Still waiting to hear from grants.
  - C. Miscellaneous Business from Last Meeting
  
- IX. New Business
  - A. Director Goals (see attached)
    - Walker will provide updates quarterly.
  - B. Strategic Planning (see attached)

Save for April meeting.

- C. Furniture Purchase (see attached)  
Walker will obtain additional quotes.
- D. Staffing (see attached)  
Rya Northrop will remain on staff 6-10 hours/week.
- E. LLC Vote  
Change in service plan—Group C libraries will elect members to LLC board instead of appointing. Nelson motions, Fulk seconds. Motion carries.

- X. Around the table (library related items)  
Fulk will be resigning from the board pending finding a replacement. If there is anyone from the City of Wayland that would like to be on the board, have them contact Walker.

- XI. Adjournment: 7:15 p.m.  
Koerber motions, Musgrave seconds. Motion carries.