

## AGENDA

Henika District Library  
Board of Directors Meeting  
January 17, 2017

- I. Call to Order: 6:00 p.m.
  - Members Present: Fulk, Hott, Marsh, Koerber, Musgrave, Nelson, Simmons
  - Members Absent: Huyck
  - Staff Present: Walker
- II. Approval of Agenda: Marsh requests addition of AED discussion to New Business.  
Hott motions, Simmons seconds. Motion carries (as amended).
- III. Community Opportunity to Address the Board
  - A. Friends of the Library Update
- IV. Approval of the minutes of the November/December 2016 meeting  
Simmons motions, Hott seconds. Motion carries.
- V. Financial Reports
  - A. Accountant's month end report for November/December 2016
  - B. Credit Card Detail Report for November/December 2016
  - C. Approval of paid bills: Nelson motion, Hott seconds. Motion carries.  
Add discussion for moving money to building fund for February agenda.
  - D. Review of penal fines (see attached)
- VI. Communications
  - A. Bloom, Sluggett, & Morgan re: Dick Butler retirement  
Move forward with Anne Seuyrink.
- VII. Director's Report with Statistics (November)
  - A. Youth Report
- VIII. Old Business
  - A. Board/Director Development
    - Trustee Manual (NONE)—Chapter 4 for February Meeting
    - Board Retreat Reschedule – JANUARY 28
  - B. 2017 Closures (see attached)
  - C. 2017 Board Meeting Dates (see attached)
  - D. Tyco (see attached)
  - E. Accounting Services (see attached)
  - F. Miscellaneous Business from Last Meeting
- IX. New Business
  - A. Employee Reviews (see attached)
  - B. Yankee Springs Township (see attached)

Walker to create pamphlet to hand out to Yankee Springs residents/patrons.

C. Officer Elections

President: Musgrave nominates Simmons. Hott seconds. Motion carries.

Vice President: Musgrave nominates Hott. Nelson seconds. Motion carries.

Secretary: Fulk nominates Huyck. Hott seconds. Motion carries.

Treasurer: Koerber nominates Marsh. Hott seconds. Motion carries.

D. AED

Walker will pursue grants for purchasing an AED for the library.

X. Around the table (library related items)

XI. Adjournment: Nelson seconds, Hott seconds. Motion carries. 7:04 p.m.