

## AGENDA

Henika District Library  
Board of Directors Meeting  
February 9, 2017

- I. Call to Order: 6:04
  - Members Present: Simmons, Musgrave, Koerber, Nelson, Huyck, Marsh
  - Members Absent: Fulk, Hott
  - Staff Present: Walker
- II. Approval of Agenda: Nelson motions; Koerber seconds; motion carries
- III. Community Opportunity to Address the Board
  - A. Friends of the Library Update
    - Still waiting for c5013. Have a display in the Nook area- Blind Date with a Book- community is really enjoying. Hoping to do something every month. Details coming for Spring book sale.
- IV. Approval of the minutes of the January 2017 meeting: Koerber motions, Nelson seconds; motion carries
- V. Financial Reports
  - A. Accountant's month end report for January 2017
  - B. Credit Card Detail Report for January 2017
  - C. Approval of paid bills: Marsh motions; Musgrave seconds; motion carries
  - D. Review of penal fines (no new information) : Walker sent email to clarify fines from Township/ City and for report. Molly will contact Jackie to verify a missing month.
- VI. Communications: Thank you note for Shirley. Walker will send \$50.00 for travel expenses.
- VII. Director's Report with Statistics
  - A. Youth Report
    - About 15 kids for golf. Good time for everyone in attendance. Genealogy workshop this Saturday at 3:00
- VIII. Old Business
  - A. Board/Director Development
    - Trustee Manual—Chapter 4: Board will review for next month.
    - Discuss Board Workshop (see attached): Very helpful and explanatory. Walker will bring strategic planning to next board meeting.
  - B. AED Progress (see attached) : possible grant funding
  - C. Miscellaneous Business from Last Meeting
- IX. New Business
  - A. Discussion of new building (Marsh)
  - B. Addition to Building Fund: Walker will have year end for specific number, next month. Motion to move 2016 surplus of \$50,000 to building fund. Nelson motions;

Koerber seconds; motion unanimously carries.

X. Around the table (library related items)

XI. Adjournment: 7:10 Nelson motions to adjure; Huyck seconds. Motion carries.